

Christmas Party Booking Terms and Conditions 2023

Step 1 – Payment

- A deposit of £25 per person (inclusive of VAT), must be received within 5 days of making a provisional booking. Please note – from the 1st October a deposit is required at the time of booking to secure tickets
- The full balance is due 28 days before your party night
- A receipt will be sent if requested
- We are able to accept payment at Beechdown Reception so feel free to pop in to settle any outstanding payments, Monday – Friday between 09:00am and 7:00pm.
- We accept Visa, Mastercard and Maestro cards.
- We are able to accept BACS payments, please use the following details – Account Name: Crocodile Leisure Beechdown, Sort Code: 60-02-49, Account Number: 80379516.
- Any alterations to bookings must come from the organiser and be in writing
- We do ask that you inform your party of our terms and conditions, in particular that any monies paid are non-refundable and that tickets are non-refundable and non-transferable

Step 2 – On the Night – FAQ's

Please pass on the below pages for your party

- Arrival – Doors open at 7pm, we advise guests to arrive no later than 7.45pm. You will be invited through to dinner from around 7.45pm, with dinner served shortly after.
- Dress Code – Dress to impress! Dust off your preferred evening wear – black tie/ smart - casual/ cocktail dresses and evening gowns are all acceptable. Please inform all your guests we do not allow t-shirts or blue denim jeans. If guests are not dressed appropriately, we reserve the right to refuse admission
- Cloakroom – There is a free cloakroom on arrival, this is open from 6.45pm. Beechdown cannot be held responsible for any loss or damage to items left in the cloakroom
- Drinks – There is Bar in the main room. We do not provide table service. We do not allow guests to bring their own alcohol onto the premises, under any circumstances. Last orders at the bar are 11:45pm, bar closes at 12.00am.
- Vaping & Smoking – Vaping & Smoking is strictly prohibited in all indoor areas with the exception of the terrace and car park smoking area.

- Disabled Facilities – We unfortunately don't have a lift but we do have a stair lift for those who are unable to get up the stairs. If you do require the stair lift please make us aware so we can ensure that our staff are available to assist you.
- Parking – Parking is free onsite however this can get busy so we do recommend finding transport